



*"The Educated Way to Purchase"*

WWW.ED-DATA.COM

October 13, 2022

Walkill Central School District  
1500 Route 208  
Walkill, New York 12589

Attn: Brian Devincenzi

Dear Board of Education:

**LICENSING AND MAINTENANCE AGREEMENT BETWEEN ED-DATA  
AND WALKILL CENTRAL SCHOOL DISTRICT**

Educational Data Services, Inc. will perform ministerial duties that will maintain and coordinate the district's supply requirements and inclusion in the NY/Island Cooperative Bid. The coordination and maintenance of the requirements include:

1. Coordinate district supply requirements for inclusion in the New York/Island Cooperative Bid as per attached Resolution.
2. Prepare a summary of bid results (in either electronic or print format) which will include the following:
  - List of low bid items by location with a summary of items ordered by vendor, number of items ordered and total amount ordered
  - Summary by vendors showing the number of items ordered by vendor, and amount ordered by location with vendor bid terms such as minimum orders, freight charges and other transactions (if applicable)
  - Summary of totals by school locations.
3. Upon receipt of finalized district review of bid results which may include changes of vendor or quantities from the district, prepare recommendations of awards and purchase orders on district purchase order forms based upon district review.

In addition to the above, Educational Data Services, Inc. agrees to provide to the Board of Education through the licensing and maintenance agreement outlined below, access to their proprietary software for district use.

The proprietary software license will allow:

1. Complete district access to all cooperative bid pricing for NY/Island Cooperative Bid.
2. On line awarded vendor catalogs for NY/Island Cooperative Bid.
3. Construction of customized district requisitions for NY/Island Cooperative Bid.
4. Customized district management and budget reports for NY/Island Cooperative Bid.
5. District approvals
6. Preparation of all purchase orders for NY/Island Cooperative Bid.

Educational Data Services, Inc. will maintain and prepare for the district:

1. Customized district user lists
2. Customized district bid calendar
3. Customized individual district user web sites
4. Access to previous year's requisitions
5. District accounting information
6. District award letters and awarded vendor bid pricing
7. District accounting software interfaces for encumbrances.
8. Preparation of District Purchase Orders
9. Follow up with all awarded cooperative vendors

The above program will be administered and offered to the district in a web-based format, in a printed format or a combination thereof, based upon the district's needs and requests.

The categories covered under this licensing and maintenance agreement are as follows:

**Athletic Supplies, Audio Visual Supplies & Equipment, Classroom/Office Supplies, Copy Duplicator Paper, Computer/Toner Supplies & Accessories, Custodial Supplies, Elementary Science, Family/Consumer Science Supplies, Fine Art Supplies, Health Supplies, Language Arts Supplies, Library Supplies, Math Supplies, Music Supplies, Physical Education Supplies, Photography Supplies, Science Supplies, Teaching Aids, Technology Supplies, along with other categories mutually agreed upon by the district and Educational Data Services, Inc.**

The Agreement is for services thru June 30,2024 which includes bulk supply purchases for the 2024-2025 school year.

The administration and licensing and maintenance fee for the above NY/Island Cooperative Bid will be: **\$10,860**

Educational Data Services, Inc. guarantees the savings to be greater than the fee amount.

Additional categories can be added at a mutually agreed upon price.

Very truly yours,



Gerard Livelli  
Educational Data Services, Inc.

Approved by:  \_\_\_\_\_

Date: 10/17/2022

Print Name: Brian Devincenzi

**Payment Schedule:**

**07/01/24 - \$5,430      01/01/25 - \$5,430**